



2022-2023 PowerSchool Registration Instructions

Dear Parents and Guardians,

Beginning **July 11, 2022**, registration for the 2022-2023 school year can be completed in PowerSchool by following one of the two processes below.

Option 1 *PowerSchool Public Portal*

1. Follow <https://archd.powerschool.com/public> and log in to PowerSchool by entering your username and password.
2. Click **Forms** in the left navigation column to complete this year's registration forms.

Option 2 *PowerSchool App*

1. Download the PowerSchool App on a mobile device and enter this code to connect to our PowerSchool: **TSQP**
2. Touch **More** in the lower-right corner.
3. Touch **Forms** to complete this year's registration forms.

Registration will need to be completed for all students separately, and some registration forms can be submitted for all students at once. After accessing PowerSchool from the Public Portal or from the App, accessing the "Forms" options will allow you to complete the registration process.

Forms included in this year's registration process include:

- A. Student Demographics
- B. Student Address
- C. Student Contacts
- D. Health Information
- E. Permissions
- F. Religious Record
- G. Tuition Agreement
- H. Registration Survey
- I. Acknowledgement of Completion
- J. Preschool Form

Important Form Notes:

- Contacts - It is critical to ensure contact information for parental and emergency contacts is accurate. Mailing lists and notifications are pulled from the information in the Student Contacts portion of this form.

We are excited for the 2022-2023 registration season, and we look forward to answering any questions you have during the registration process. Please contact **Heather at hbullerman@st-teresa.pvt.k12.ia.us**

Sincerely,

Kristin Kriener